

# ***Louisville Metro Community Based Emergency Response Program***

*The Inn at Jewish Hospital  
Louisville, Kentucky*



## **Day 1 – Tuesday**

|        |   |              |
|--------|---|--------------|
| 7:30am | <b>Registration &amp; Refreshments</b>  |              |
| 8:00am | <b>Introductions &amp; Welcome to CBER</b><br><i>Bud Fekete-Project Administrator, Louisville/Jefferson Metro Health Department<br/>and Co-Chair of the Louisville/Jefferson Metro Crisis Group - "The Group".</i>  |              |
| 8:05am | <b>Welcome to Louisville</b><br><i>Dr. Adewale Troutman, Director Louisville Metro Health Department</i>  |              |
| 8:25am | <b>Program Objectives – Kent Gray-GrayZone Inc.</b>   | <b>TAB B</b> |
| 8:40am | <b>Self Introductions</b>   |              |
| 8:50am | <b>Break</b>  |              |
| 9:00am | <b>FBI policy on Response to Terrorist Events. <i>Special Agent Jenny Blanchard, FBI, Kentucky</i></b><br>This presentation features an overview of terrorist attacks, along with an explanation of the types of terrorists and terrorist groups. Participants will gain an understanding of Crisis and Consequence management and how they fit into the National Incident Management System (NIMS). This is followed by a look at some of the assets within the bureau.. | <b>TAB D</b> |
| 9:50am | <b>Break</b>  |              |

## **Tuesday (Continued)**

- 10:05am      **Public Health Emergencies, The Basics –*Special Agent Kevin Combs, National Program Coordinator - Federal Protective Service, Hazardous Response Program***  
**TAB E**  
Public health emergency preparedness and response owes its origin to a marriage of traditional public health practices and emergency response concepts borrowed from the Federal Emergency Management Agency (FEMA) and other agencies charged with emergency preparedness and response. This discipline also draws heavily from the experiences of epidemiologists and other public health practitioners who have developed these concepts and procedures from extensive experience responding to public health emergencies around the world. This presentation explores some of the key concepts of this discipline.
- 10:55am      **Break**
- 11:10am      **“The Escape of Tigers”: An Ecological Note - *Quennie Jones, Northern Kentucky Independent Health District.***  
**TAB F**  
Participants will hear a unique presentation on generating alternative planning solutions for their goals using William Haddon’s classic approach: a systematic way to think of ideas for solving unique problems of all kinds, including disaster response, by first thinking of them as a kind of negative energy. Haddon’s system focuses on ten (10) steps in preventing/reducing the effects of all types of negative energy/agents.
- 12-Noon      **Lunch...on your own**
- 1:00pm      **Developing, Objectives and Problems Statements a Roadmap for Success. *Kent Gray-GrayZone Inc.***  
**TAB G**  
Using a set of traditional and non-traditional situations the participant will identify problems, which fit within the public health mission, develop response objectives, define the most probable causes of the problem, allocate assets for each objective, and establish a response evaluation system. Many of the basic tenants of emergency preparedness and response will be questioned and tested
- 1:30pm      **Team Time -What is the Problem and what are your Objectives? - *Kent Gray***  
The participants, working in a series of interactive group settings, will explore a method of approaching emergency response and the decision process, which may be employed. Teamwork in a timed environment will allow the participant to gain skills useful during response activities.
- 2:20pm      **Break**

- 2:30pm      **Developing an Objective Based All Hazards Community Emergency Operations Plan. Interactive Learning Session- *Mr. Richard Wellingshurst, Retired Coordinator, Jefferson Co. Health Haz-Mat Team***      **TAB H**  
 During this presentation the basic concepts involved in the development of an “All Hazards” Emergency Operations Plan (EOP) will be discussed from the perspective of the Local Health Department. Concepts included in discussion include integration of planning, basic format of an EOP and the potential missions of Public Health during disaster response. The Louisville Jefferson County/Metro Health Department is a member of the community’s integrated emergency response system and has participated in emergency and disaster response activities filling its missions as outlined in Louisville Jefferson County Emergency Response Plan. This Local Health Department has recently undergone a complete review and updating of its departmental Disaster Response Plan. Participants will benefit from the lessons learned during this process.
- 3:30pm      **Break**
- 3: 40pm      **Commonwealth of Kentucky Plans - *Peggy L. Ware, RN, BSN, Nurse Consultant, Division of Epidemiology, Division of Public Health Commonwealth of Ky.***      **TAB I**  
 This session will provide an overview of the state Department for Public Health, how the department responded to the events of the fall of 2001, and what the department is doing with the funds provided by the 2002-2003 CDC and HRSA grants. The session will also describe successful efforts to strengthen the cooperative relationships between “The Group” and the state.
- 4:30pm      **An Integrated Approach to Community Response. What does it mean? Who is involved? How do you make it work? - *Bud Fekete, Lou. Metro Health Dept.***      **TAB J**  
 Participants will learn the definition of an integrated response, its strengths and weaknesses and be exposed to the emergency response cycle of Mitigation, Planning, Response and Recovery. This session will introduce participants to the concepts of “Check Your Ego At The Door” and “None of us is as smart as all of us”. These two ideas are the operational guidelines for the Louisville Crisis Group.
- 5:00pm      **Adjourn and wrap up of the day and set stage for tomorrow - *Bud Fekete***

## **Day 2 – Wednesday**

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|---------|--|
| 7:45am  | <b>Refreshments</b>  |
| 8:00am  | <b>Who Should Be On Your Planning Team? Four Groups - 15 mins. To develop a list, pick a spokesperson and report back to class. “The Goose Video” followed by an interactive discussion of who should and should not be a part of such a group. - <i>Bud Fekete</i></b> <b>TAB K</b><br>Participants will begin this session by viewing “The Goose Video” this short video drives home several lessons from wild geese. They include how to support one another, and how to care for each other when we are hurting. The session then shifts to a team effort to develop a list of agencies that should be involved in the planning process...and a presentation on the development of the Louisville Group. |
| 9:00am  | <b>Break</b>   |
| 9:10am  | <b>Team time continued - <i>Kent Gray</i></b>  |
| 9:45 am | <b>National Laboratory System—<i>Dr. James Snyder, U of L Department of Micro Biology</i></b> <b>TAB L</b><br>Dr. Snyder’s presentation deals with the details of the National Laboratory System. Participants will learn the various classifications for different types of labs around the United States as well as the training requirements for each classification. Participants will hear a discussion of risk assessment, security, communications and packing requirements as they pertain to medical labs in the public and private sectors.  |
| 10:45am | <b>Break</b>   |
| 10:55am | <b>The Medical Sub-Committee of “The Group” – <i>Dr. William Smock, U of L Hospital, Department of Emergency Medicine, Surgeon LPD and FBI KY.</i></b> <b>Tab M</b><br>The Medical Sub-Committee of the Group has been busy developing policy and guidelines for the medical community to use during a WMD incident for a major disaster. This presentation deals with the development and make up of the committee. There has been a buy-in at the CEO level of the community’s hospitals. Learn how this was accomplished and how the hospitals have prepared to work with the fire departments under the Adopt-a-Hospital program.  |
| 12-noon | <b>Lunch on your own</b>   |

### **Wednesday (Continued)**

1:00pm      **Developing a Handheld Surveillance System –“The Derby Experience”  
NEDSS or Syndromic Surveillance, What is Best For You? Interactive  
Learning Session *Dr. Ruth Carrico, Infectious Disease Control, U of L Hospital,  
and/or Linda Goss RN BS Infection Control & Informatics University of Louisville***

**TAB N**

This presentation presents an in-depth look at the how the handheld surveillance system was developed and implemented to meet a need in the community. The project focused on the weeks before and after the Kentucky Derby and produced useful data. The system was conceived a developed by members of the Medical Sub Committee of The Group. For around \$200 a hospital could become part of the project

1:50pm      **Break**

2:00pm      **Louisville’s Adopt-A-Hospital Plan, Decon Issues, Overhead Teams and ICS -  
What is the Health Department’s Role - *Chief Jack Reckner, Jeffersontown  
Fire Department***

**TAB O**

Chief Reckner begins the presentation with a brief history of the Jefferson County Fire Service followed a discussion of the need for Mutual Aide between agencies and jurisdictions. Agencies operating at a WMD incident need to understand the Incident Command System (ICS/NIMS) and where they might fit into an operation. Chief Reckner gives a brief overview of the ICS and the use of Overhead Teams. The session concludes with a brief of Louisville’s Adopt-A-Hospital system and who the fire department supports a hospital during a major incident involving contaminated patients.

3:00pm      **Field Trip to the Haz Mat Team**

3:15pm      **Overview and “Hands on”. The Jefferson County Health Department Haz-Mat  
Team will partner with a Community Haz Mat Team. Interactive Learning  
Session**

**TAB P**

During this presentation the participants will be given the opportunity to visit with members of a Community WMD/Haz Mat Multi-Agency Response Team. Team members will be present to discuss the roles and resources of the agencies and how integrated emergency response activities are conducted in this community. Participants will be encouraged to “experience” the personnel protective clothing used by team members during Haz Mat response activities. Team members will discuss, and participants are encouraged to handle, the specialized equipment used by team members during response activities.

**Great photo op as well. We will take the class photo at the Fire Station**

5:00pm      *Return to the hotel*

### **Day 3 –Thursday**

- 7:45am      **Refreshments**
- 8:00am      **Public Health Nursing and Environmental Health –**  
***Janita Perry RN, Administrator Community Health Nursing Services and Kay Heady,***  
***RN, BSN Louisville Metro Health Department***      **TAB Q**  
Two of the Department’s community health service nurse administrators will discuss how public health nurses can contribute important information to a disaster response process. Public health nurses often possess unique characteristics, experiences and skills that prepare them to act in times of disaster. The relationship between Public Health Nurses and community providers, leaders and families can assist planners and responders to provide appropriate actions in time of crisis. This discussion will assist you to identify additional services and resources through your local Public Health Nursing staff. Challenges of the current flu season/ how it relates to smallpox.
- 8:30am      **Team Time Continued- *Kent Gray***      **TAB R**
- 9:00am      **Break**
- 9:15am      **The Louisville Pharmaceutical Distribution Plan (PDP). *Dr. Stephen Wright,***  
***Children’s Hospital and Jefferson Co. Sheriffs Office***      **TAB S**  
Participants in this session will be exposed to a local system designed to deliver needed medical supplies to specific locations quickly and efficiently. The three-phase approach is designed to deliver supplies to First Responders, the area’s 12 hospitals and the general public (approx. 750,000 people). Staffing patterns and job descriptions for each of the community’s twenty distribution sites are included in the presentation as well as a discussion of the logistics of moving people and medicine thru the sites.
- 10:00am      **Break**
- 10:15am      **Police/Emergency Services Media Group and Public Right-to-Know Issues.**  
**How to set up a working media group and dealing with sensitive material and plans.**  
***Special Agent David Beyer, FBI, Kentucky***      **TAB T**  
Participants will be exposed to a lively interact discussion of the medias rights under the first amendment. The media has no special rights when trying to acquire the news. Their right to access is the same as the general public. Once the media has information it is very difficult to keep them from publishing the story. As a first responder we do not have the right to take the media on to someone’s property with out the occupants permission. Participants will be exposed to Louisville’s once a quarter Media/Responders meeting. These sessions are designed to solve problems as they arise. In addition to learning how to deal with the media participants will take part in conducting a press briefing.
- 11:00am      **Break**
- 11:10am      **Agent Beyer continues**

- 12-noon      **Lunch on your own**
- 1:00pm      **Special Class Activity - Dr. Gina C. Wesley and staff, University of Louisville School of Medicine.**
- 2:00pm      **Field Trip to the 41<sup>st</sup> Civilian Support Team (CST)**  
**Participants will be transported by vans to Louisville International Airport to the CST base. (Grab a soft drink for the trip to the base)**
- 2:30pm      **National Guard Assistance and Access, *SMSgt. Farquhar, KyANG*      TAB V**  
Participants will be briefed by SMSgt. Farquhar on the history of available assistance and how communities can get Guard assistance during disasters. Participants will be briefed on the differences between the federal and state missions of the guard.  
**41<sup>st</sup> CST Brief, *LTC Milton Hodge, Commander 41<sup>st</sup> CST.*** Participants will see the latest equipment to fight WMD      *Great Photo Op*
- 5:00pm      **Vans return to the hotel**

#### **Day 4 - Friday**

- 7:45am      **Refreshments**
- 8:00am      **How Louisville uses GIS applications for emergency operations and more.**  
***Patrick Fitzgerald, Metro Sewer District, IWD*      TAB W**  
GIS has a place in planning for and responding to disasters. This presentation focuses on the features of a system and provides for a walkthrough of the basic functions. Participants will learn the building blocks of GIS (data points, arc points and polygon data). Mr. Fitzgerald will demonstrate how the local system was used during a major gasoline leak into the sewer system.
- 9:00am      **Break**
- 9:15am      **Team Time –Wrap it up and Tie it together - *Kent Gray.***
- 9:45am      **Break**
- 9:55am      **Louisville Metro’s Joint Emergency Services Unit (Joint ESU), *Dr. Bill Smock*      TAB X**  
Dr. Smock will present a response the Joint ESU made to a meth lab. The presentation Focuses on the integrated approach use by the mulit agencies unit.
- 10:30 am      **Panel discussion to include key members of “The Group”. The panel will discuss the Hanuman Redux Exercise and an actual incident. Exercised included *planning for, reception of and distribution of* the CDC Strategic National Stock Pile (SNS). Interactive Learning Session-*Fire, Police, EMA, University Hospital, CDC and Health Department.* –*Bud Fekete*      TAB Y**  
Participants will interact with a panel of first responders who took part in a major Exercise with the CDC. This no fault 24x7 exercise tasked local, state and federal

agencies during a real time player driven response. The panel will also present an actual incident involving a possible WMD. These two presentations are designed to show how Louisville's community based response system operates during an exercise and a real incident.

**12:00pm**     **Please turn in the Course Evaluations and Receive Course Certificate**  
**HAVE a safe trip Home!!**

### **Read-Ahead Materials**

1. **The Public Health Emergency Response Guide for State, Local and Tribal Public Health Directors**  
[www.bt.cdc.gov](http://www.bt.cdc.gov).
2. **State and local Planning Guide-** (SLG 101) [www.FEMA.Gov](http://www.FEMA.Gov). Click on Publications,
3. under search enter SLG 101
4. **Understanding Your Risks-** Identifying Hazards and Estimating Loss. [www.FEMA.Gov](http://www.FEMA.Gov)  
FEMA 386-2
5. **CONPLAN-**United States Government Interagency Domestic Terrorism Concept of  
Operation Plan. [www.FBI.Gov](http://www.FBI.Gov) Click on Library & References, then Publications.
6. **A Governors Guide to Emergency Management Volumes I and II** [www.nag.org](http://www.nag.org)
7. **Federal Response Plan-** Revised Interim, January 2003 [www.fema.gov/rrr/frp/](http://www.fema.gov/rrr/frp/)
8. **Louisville Metro Health Department** @ <http://health.loukymetro.org>
9. **Commonwealth of Kentucky Cabinet for Health Services**  
[www.chs.state.ky.us](http://www.chs.state.ky.us)
10. **Presidential Decision Directive No. 5** [www.whitehouse.gov](http://www.whitehouse.gov)
11. **National Incident Management System (NIMS)**  
<http://www.dhs.gov/interweb/assetlibrary/NIMS-90-web.pdf>